

**Application Form  
CORDELL BANK  
NATIONAL MARINE SANCTUARY ADVISORY COUNCIL  
APPLICATION GUIDELINES**

Before applying for advisory council membership, please review the Advisory Council Charter provided in your application kit. The Charter outlines the purposes and governs the operation of the council. In applying for council membership, you are agreeing to abide by the terms of the Charter if you are selected as a member or alternate. If you are selected, please also note that the National Marine Sanctuary Program (NMSP) will conduct a LEXIS/NEXIS check and a departmental bureau check for potential conflict of interest and other issues in your background. Also review the information provided at the end of this form; it contains important guidance with regard to the information you submit on this form and its availability under federal law.

Please note that under federal law, federal government employees are not allowed to sit on the advisory councils in a personal capacity. State employees are allowed to sit on the advisory councils in a personal capacity, but must include a letter of support from their state supervisor.

Please indicate which seat(s) you are applying for, provide your contact information, and respond to the questions below. The NMSP may consider applicants for seats for which they have not applied if the NMSP believes they are qualified for that seat and are willing to serve in it. The application deadline is [date].

**Date:** \_\_\_\_\_

**Seat applying for:**

\_\_\_\_ Conservation \_\_\_\_ Maritime Activity

**First Name\*:** \_\_\_\_\_ **Middle** \_\_\_\_\_ **Last**  
\_\_\_\_\_

**Home Address:** \_\_\_\_\_  
\_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Work Address:** \_\_\_\_\_  
\_\_\_\_\_

**Work Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

\* Please include full first, middle and last name.

Please thoroughly address each of the following in an attached statement:

1. Reasons for interest in serving on the council, including a statement of guiding philosophy, or views, regarding protection and management of marine or Great Lake resources
2. Formal community and professional affiliations and employment
3. Length of residence in area affected by the sanctuary
4. Previous attendance of council and/or working group meetings
5. Particular expertise and experience germane to the goals and uses of the sanctuary, particularly in relation to the seat for which you are applying
6. Description of your philosophy of what the role of the council is, and how you will work to best support the sanctuary while on the council
7. Description of how much time you have to devote to council activities and how you will coordinate, consult, and inform the members of the constituency you will be representing
8. Other qualifications or information relevant to membership on the council

The information obtained through this application process will be used to determine the qualifications of the applicant for membership on the sanctuary advisory council. The NMSP intends affirmatively to disclose the applications only to NMSP staff and other members of the review panel. However, the NMSP may be required to disclose the applications in response to a court order, a congressional request, or a request from the public under the Freedom of Information Act (FOIA). If disclosure is requested under the FOIA, the NMSP will endeavor to protect the privacy of applicants by withholding personal information such as home addresses and telephone numbers. In contrast, statements of philosophy or opinions contained in the application would likely be released. Applying for membership on the council is voluntary.

Public reporting burden for this collection of information is estimated to average one hour per response, including the time for reviewing instructions, searching existing data sources, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to National Marine Sanctuary Program, 1305 East West Highway, N/ORM6, Silver Spring, Maryland 29010.

Notwithstanding any other provision of law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number.

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